

# REQUEST FOR PROPOSALS (RFP)

## All-Weather Playground Systems – Brookfield, Missouri Parks

### Rusk Park & Far View Park

#### 1. Overview

The City of Brookfield Parks & Recreation Department is seeking proposals from qualified playground equipment providers for the purchase of two (2) all-weather, commercial-grade playground systems. The selected vendor(s) will supply equipment suitable for installation at Rusk Park and Far View Park within the Brookfield park system.

This procurement is being issued for review and recommendation by the Brookfield Park Board. Proposals may include turn-key installation or equipment-only pricing. The City reserves the right to award to one or multiple vendors or to reject all proposals.

#### 2. Project Goals

- Replace aging or outdated playground structures.
- Provide high-quality, safe, all-weather playground systems meeting applicable safety and accessibility standards.
- Improve recreational amenities for families in Brookfield's park system.
- Provide the Park Board with competitive, comparable proposals for review and recommendation.

#### 3. Scope of Work

##### Required Components

Each proposal must include equipment suitable for a public, high-use municipal playground, including:

- Commercial-grade, all-weather materials (steel, composite, coated surfaces, etc.)
- Age-appropriate design (2–5 and/or 5–12 years)
- Inclusive and accessible features preferred
- Buried or surface-mounted posts rated for outdoor exposure
- Safety compliance with ASTM, CPSC, and ADA standards

##### Optional/Additional Components

(Vendors may include these as alternates or options):

- Shade structures
- Slides, climbers, bridges, interactive panels
- Independent play elements (spinners, swings, spring riders)
- Border systems and drainage

Deadline January 8, 2025

- Surfacing solutions (engineered wood fiber, poured-in-place rubber, turf, rubber mulch)

## 4. Installation Options (Required)

To allow flexibility in project delivery, vendors must provide two pricing formats:

1. **Turn-Key Installation**

Includes site preparation, freight, installation, surfacing, borders, concrete work, and safety inspection.

2. **Equipment-Only**

For comparison with potential installation by City Buildings & Grounds Staff.

Vendors may also provide optional pricing for surfacing upgrades or alternative materials.

## 5. Proposal Requirements

Proposals should be concise but must include the following:

- Company profile and primary contact
- Equipment specifications and available color schemes
- Detailed drawings, catalog pages, or 3-D renderings
- Warranty information
- Lead time and estimated delivery
- Two prices:
  - Turn-Key Installed Price
  - Equipment-Only Price
- Any additional recommended or optional components
- References for similar municipal projects (preferred but not required)

## 6. Evaluation Criteria

The Park Board will evaluate proposals using the following considerations:

- Quality, durability, and safety of proposed equipment
- Compliance with stated requirements
- Clarity of design, layout, and features offered
- Total project cost (equipment-only and installed)
- Warranty and vendor reputation
- Delivery timeline
- Overall value to the City

This is a competitive procurement, but not a formal sealed-bid process. The Park Board will make a recommendation for further review by the City Manager and/or City Council as needed.

## 7. Submission Instructions

Proposals may be submitted electronically or in hard copy.

Deadline January 8, 2025

**Submit to:**

Brookfield Parks & Recreation Department  
Attn: Parks Director  
116 W. Brooks St.  
Brookfield, MO 64628  
Email submissions accepted.

**Deadline:**

Vendors are encouraged to submit proposals within 30 days of issuance, or by the date specified by the Parks Director.

## **8. Questions**

Questions may be directed to the Parks & Recreation Director via phone or email.

[abeal@brookfieldcity.com](mailto:abeal@brookfieldcity.com) 660.258.3377

## **9. Reservation of Rights**

The City of Brookfield reserves the right to:

- Accept or reject any or all proposals
- Seek clarifications from any vendor
- Award to one or more vendors
- Cancel or amend this RFP at any time

This RFP does not constitute a commitment to purchase.