

**AN ORDINANCE AWARDING THE BID FOR CEMETERY GRAVE DIGGING AND GRAVE FLAGGING SERVICES TO KELLY LAWN CARE AND AUTHORIZING THE CITY TO ENTER INTO A SERVICE AGREEMENT.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BROOKFIELD, MISSOURI, AS FOLLOWS:

**SECTION 1. AWARD OF BID.**

The City of Brookfield hereby awards the bid for cemetery grave digging and grave flagging services to **Kelly Lawn Care**, said bid being determined to be the lowest and best bid submitted in accordance with City specifications.

**SECTION 2. AUTHORITY TO EXECUTE AGREEMENT.**

The Mayor, City Manager, or their designee is hereby authorized to enter into a service agreement with Kelly Lawn Care for the provision of grave digging, backfilling, restoration, and grave flagging services at the City cemetery, consistent with the terms submitted in their bid proposal.

**SECTION 3. SCOPE OF WORK.**

Kelly Lawn Care shall perform all labor, furnish all equipment and materials, and provide all services necessary for grave digging, backfilling, restoration, and grave flagging as requested by funeral homes or other authorized representatives. All work shall meet the standards, regulations, and requirements established by the City of Brookfield.

**SECTION 4. CONTRACTOR REQUIREMENTS.**

Kelly Lawn Care shall:

- A. Maintain equipment and personnel capable of safely and professionally performing burial excavation and restoration.
- B. Maintain current general liability insurance and workers' compensation insurance as required by law.
- C. Comply with all applicable state regulations, cemetery rules, and safety standards established by the City.
- D. Coordinate directly with funeral homes for scheduling and service-related communications.

**SECTION 5. CITY RESPONSIBILITY.**

The City of Brookfield shall provide grave lot locations and relevant cemetery records upon

request but shall not be responsible for scheduling or performing grave preparation or flagging services.

**SECTION 6. CITY LIABILITY.**

The City of Brookfield shall assume no liability for any damage, delay, injury, or deficiency arising from grave digging or flagging services performed by Kelly Lawn Care.

**SECTION 7. EFFECTIVE DATE.**

This Ordinance shall take effect and be in full force from and after its passage and approval as provided by law.

PASSED by the City Council of the City of Brookfield, Missouri, this 25th day of November, 2025.

APPROVED by the Mayor this 25th day of November, 2025.

By: Paul W. Fray  
Mayor

ATTEST: Larry Sponteman  
City Clerk