

BROOKFIELD CITY COUNCIL MEETING

October 9, 2024

5:15 PM, CITY HALL

I. Call to Order

The members of the Brookfield City Council met October 9, 2024. The meeting was called to order by Mayor Richard Techau at 5:15 p.m. at City Hall.

II. Pledge of Allegiance

III. Roll Call

Council members present: Paul Frey, Jack Forbes, Sarah Wessing, Lonnie Trentham, and Richard Techau. Also present: Dana Tarpener, City Manager, Tanya Sportsman, City Clerk, and Police Chief, Joel Dixon.

IV. Approval of Minutes

A motion made by Trentham seconded by Wessing to approve the August 27, 2024 minutes. Motion carried 5-0.

A motion made by Wessing seconded by Forbes to approve the September 27, 2024 minutes. Motion carried 5-0.

A motion made by Frey seconded by Wessing to approve the September 30, 2024 minutes. Motion carried 5-0.

V. Monthly Financial Report

A motion was made by Frey and seconded by Wessing to approve the August financials. Motion carried 5-0.

I. Old Business

None

II. New Business

A. Consideration of an Ordinance concerning 2024-2025 budget

A motion was made by Frey, seconded by Trentham to read Bill #24.09 for the first time by title only, motion carried 5-0. Bill was read.

A motion was made by Wessing, seconded by Trentham to read Bill #24.09 for the second time by title only, motion carried 5-0. Bill was read.

A motion to pass Bill #24.09, to be known as Ord. #24.08, was made by Trentham, seconded by Wessing, and carried 5-0.

B. Consideration of an Ordinance concerning water and sewer rates

A motion was made by Trentham, seconded by Frey to read Bill #24.10 for the first time by title only, motion carried 5-0. Bill was read.

A motion was made by Wessing, seconded by Trentham to read Bill #24.10 for the second time by title only, motion carried 5-0. Bill was read.

A motion to pass Bill #24.10, to be known as Ord. #24.09, was made by Wessing, seconded by Frey, and carried 5-0.

C. Consideration of an Ordinance concerning an Agreement with Lewis & Wallace C.P.A., P.C

A motion was made by Frey, seconded by Trentham to read Bill #24.11 for the first time by title only, motion carried 5-0. Bill was read.

A motion was made by Forbes, seconded by Trentham to read Bill #24.11 for the second time by title only, motion carried 5-0. Bill was read.

A motion to pass Bill #24.11, to be known as Ord. #24.10 was made by Trentham, seconded by Wessing, and carried 5-0.

D. Consideration of an Ordinance concerning an Agreement for legal services with Adam Warren

A motion was made by Trentham, seconded by Wessing to read Bill #24.12 for the first time by title only, motion carried 5-0. Bill was read.

A motion was made by Wessing, seconded by Frey to read Bill #24.12 for the second time by title only, motion carried 5-0. Bill was read.

A motion to pass Bill #24.12, to be known as Ord. #24.11, was made by Trentham, seconded by Forbes, and carried 5-0.

E. Consideration of an Ordinance concerning an Employment Agreement with Dana Tarpening

A motion was made by Trentham, seconded by Wessing to read Bill #24.13 for the first time by title only, motion carried 5-0. Bill was read.

A motion was made by Trentham, seconded by Frey to read Bill #24.13 for the second time by title only, motion carried 5-0. Bill was read.

A motion to pass Bill #24.13, to be known as Ord. #24.12, was made by Trentham, seconded by Forbes, and carried 5-0.

F. Consideration of an Ordinance concerning an Agreement between Brookfield Community Betterment Inc. and the City of Brookfield

A motion was made by Trentham, seconded by Wessing to read Bill #24.14 for the first time by title only, motion carried 5-0. Bill was read.

A motion was made by Wessing, seconded by Trentham to read Bill #24.14 for the second time by title only, motion carried 5-0. Bill was read.

A motion to pass Bill #24.14, to be known as Ord. #24.13, was made by Trentham, seconded by Forbes, and carried 5-0.

III. Comments from Citizens

None

IV. Miscellaneous matters from the City Manager

Dana Tarpenting made mention of the Trails Grant to pay estimate #2. Council gave consensus to approve.

V. Miscellaneous matters from the City Council

Sarah Wessing requested information on the ordinances regarding burnt houses in the City of Brookfield.

Motion to adjourn the meeting was made by Wessing and seconded by Frey. Motion carried. Meeting adjourned at 5:33 pm.

Copies of all proposed ordinances and resolutions are available for public inspection prior to the council meeting at the office of the City Clerk in the Municipal Building.



City Clerk



Mayor

AN ORDINANCE TO ESTABLISH AN OPERATING BUDGET FOR FISCAL YEAR 2024-2025, COMMENCING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025 FOR THE CITY OF BROOKFIELD, MISSOURI

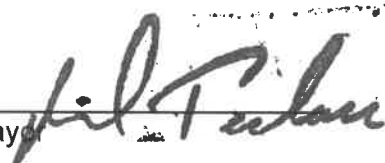
ALL EXPENSES PREVIOUSLY MADE DURING THE CURRENT FISCAL YEAR ARE HEREBY RATIFIED AND APPROVED

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BROOKFIELD, MISSOURI AS FOLLOWS:

Section 1. The budget of the City of Brookfield, as submitted and made a part hereof, is adopted as the official budget of the City of Brookfield as follows:

General Fund	
Administration	\$ 362,798
Police	\$ 1,397,975
Legal	\$ 61,841
Fire	\$ 115,268
Streets	\$ 567,830
Building & Grounds	\$ 151,975
Emergency Management	\$ 40,718
Code Enforcement	\$ 39,859
Solid Waste	\$ 206,000
Transfer to Cemetery	\$ 73,500
Parks and Recreation	\$ 636,234
Water Plant	\$ 1,215,706
Water/Sewer	\$ 973,989
Wastewater Plant	\$ 780,037
Bond Covenant Dep./Rep.	\$ 24,000
800,000 USDA Debt Svc	\$ 3,336
5 mill USDA Debt Svc. Reserve	\$ 21,636
726,000 USDA Bond Reserve	\$ 3,024
All USDA Loan Dep & Rep	\$ 21,636
Cemetery Operations	\$ 156,378
Community Center	\$ 25,373
Cemetery Trust	\$ 6,000
½ Cent Sales Tax – Streets	\$ 511,000
Airport	\$ 0
Tormey Trust	\$ 700
¼ Cent Sales Tax – Cap. Improv.	\$ 263,489
TOTAL	* \$ 7,660,302

Passed this 9TH day of October, 2024.

Mayor 

Attest:


City Clerk

*less \$720,000 for depreciation

AN ORDINANCE REPEALING SECTION 36-22 A (4) (b-f), ARTICLE II, AND ADDING A NEW SECTION 36-22 A (4) (b-f), ARTICLE II; AMENDING SECTION 36-98, ARTICLE III; ALL IN CHAPTER 36 OF THE MUNICIPAL CODE OF THE CITY OF BROOKFIELD, MISSOURI

BE IT ORDAINED By the Council of the City of Brookfield, Missouri as follows:

Section One: Repealing Section 36-22 A (4) (b-f), Article II and adding a new Section 36-22 A (4) (b-f), Article II of Chapter 36 of the Municipal Code of the City of Brookfield to read as follows:

A. (4) Charges for non-bulk water service shall be as follows:

- (b) For water usage not exceeding 2,000 gallons per billing cycle the charge shall be the sum of \$ 29.97.
- (c) For all water usage exceeding 2,000 gallons and not exceeding 5,000 gallons per billing cycle, the sum of \$.01585 per gallon.
- (d) For all water usage exceeding 5,000 gallons and not exceeding 10,000 gallons per billing cycle, the sum of \$.01054 per gallon.
- (e) For all water usage exceeding 10,000 gallons and not exceeding 100,000 gallons per billing cycle, the sum of \$.01188 per gallon.
- (f) For all water usage exceeding 100,000 gallons, the sum of \$.00842 per gallon.

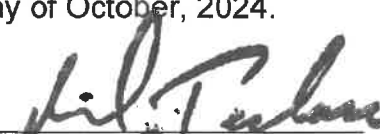
Section Two: Section 36-98(c), Article III, Chapter 36 of the Municipal Code is hereby amended to read as follows:

Section 3. The minimum charge per month shall be \$4.99 for debt service and collection and billing of the system. In addition, each user shall pay a user fee of \$15.50 per 1,000 gallons of water metered to water consumers who are connected with and users of sanitary sewage system of the City of Brookfield. Said user fee shall cover the annual operation, maintenance and replacement cost of the sewer system.

Section Three: This Ordinance shall be in full force and effect from and after its passage.

Passed by the City Council this 9th day of October, 2024.


City Clerk


Mayer

BILL NO. 24.11

CITY OF BROOKFIELD

ORD NO. 24.10


AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF BROOKFIELD, MISSOURI AND LEWIS & WALLACE, C.P.A., P.C.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BROOKFIELD, MISSOURI AS FOLLOWS:

Section One: That the City Manager be and hereby is authorized to execute an Employment Agreement between the City of Brookfield, Missouri and Lewis & Wallace, C.P.A., P.C., a copy of which is attached hereto and incorporated herein by reference.

Section Two: This ordinance shall be in full force and effect from and after its passage.

Passed by the City Council this 9th day of October, 2024.


CITY MANAGER

ATTEST:


City Clerk

BILL NO. 24.12

CITY OF BROOKFIELD

ORDINANCE NO. 24.11

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A COOPERATIVE CONTRACT BETWEEN THE CITY OF BROOKFIELD, MISSOURI, ADAM WARREN, THE LIVINGSTON COUNTY PROSECUTOR, AND LIVINGSTON COUNTY, MISSOURI

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BROOKFIELD, MISSOURI AS FOLLOWS:

Section One: That the Mayor be and hereby is authorized to execute a cooperative contract for prosecution and legal services between the City of Brookfield, Missouri, Adam Warren, the Livingston County Prosecutor and Livingston County, Missouri, a copy of which is attached hereto and incorporated herein by reference.

Section Two: This ordinance shall be in full force and effect from and after its passage.

Passed by the City Council this 9th day of October, 2024.



Mayor

ATTEST:



City Clerk

BILL NO. 24.13

CITY OF BROOKFIELD

ORDINANCE NO. 24.12

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF BROOKFIELD, MISSOURI AND DANA TARPENING

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BROOKFIELD, MISSOURI AS FOLLOWS:

Section One: That the Mayor be and hereby is authorized to execute an Agreement between the City of Brookfield, Missouri and Dana Tarpending; a copy of which is attached hereto and incorporated herein by reference.

Section Two: This ordinance shall be in full force and effect from and after its passage.

Passed by the City Council this 9th day of October, 2024.



Mayor

ATTEST:



City Clerk

BILL NO. 24.14

CITY OF BROOKFIELD

ORD NO. 24.13

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT BETWEEN BROOKFIELD COMMUNITY BETTERMENT INC. AND THE CITY OF BROOKFIELD


BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BROOKFIELD, MISSOURI AS FOLLOWS:

Section One: That the City Manager be and hereby is authorized to execute an Agreement with Brookfield Community Betterment Inc., a copy of which is attached hereto and incorporated herein by reference.

Section Two: This ordinance shall be in full force and effect from and after its passage.

Passed by the City Council this 9TH day of October, 2024.

CITY OF BROOKFIELD, MISSOURI


CITY MANAGER

ATTEST:


Tanya Sportsman, City Clerk